



Jefferson County Board of Health Agenda

1541 Annex Road, Jefferson, WI 53549

920-674-7275

April 16th, 2025

1:00 p.m.

Jefferson County Courthouse

311 S. Center Avenue, County Board Room C2063

Jefferson, WI 53549

[Join the Teams meeting now](#)

Meeting ID: 289 339 510 065

Passcode: VH68zh2v

Board Members

Samantha LaMuro, R.T, Chair; Meg Turville-Heitz, Vice-Chair; Steve Nass; Jessica Coburn, RN, PhD; Donald Williams, MD

1. Call to Order
2. Roll Call (establish a quorum)
3. Certification of Compliance with the Open Meetings Law
4. Approval of the Agenda
5. Approval of Board of Health Meeting Minutes from January 15th, 2025
6. Communications
 - a. Free Arsenic Testing of Private Wells in Towns of Ixonia and Watertown
 - b. [Health Alert Network \(HAN\) No. 523 – Ongoing Risk of Dengue Virus Infections and Updated Testing Recommendations in the United States](#)
 - c. [Health Alert Network \(HAN\) No. 522 – Expanding Measles Outbreak in the United States and Guidance for the Upcoming Travel Season](#)
 - d. [Health Alert Network \(HAN\) No. 521 – Ebola Outbreak Caused by Sudan virus in Uganda](#)
 - e. [Health Alert Network \(HAN\) No. 520 – Accelerated Subtyping of Influenza A in Hospitalized Patients](#)
7. Public Comment
8. Approval of Health Department Financial Report
9. Discussion and Approval of \$24,500.00 of Wisconsin State Opioid Response Grant Funding
10. Operational Update of the Environmental Health Program
11. Discussion and Approval of the 2025 Environmental Public Health Consortium Fee Schedule Update
12. Discussion of Health Department Historical Response to Avian Influenza
13. Operational Update of the Public Health Divisions
 - a. Divisional Updates
 - b. Review of Statistics
 - c. Review of Communicable Disease Cases Reported
14. Operational Update on the Strategic Plan
15. Future Agenda Items
16. Adjourn

Next Scheduled Meeting: July 16th, 2024

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so appropriate arrangements can be made.



Jefferson County Health Department
1541 Annex Road, Jefferson, WI 53549
920-674-7275

Jefferson County Board of Health Minutes
January 15, 2025
Jefferson County Courthouse
311 S. Center Avenue, Room C1021
Jefferson, WI 53549
or Zoom Meeting

Board Members

**Samantha LaMuro, R.T, Chair; Meg Turville-Heitz, Vice-Chair; Steve Nass;
Jessica Coburn, RN, PhD; Donald Williams, MD**

1. **Call to Order:** Meeting was called to order by LaMuro at 1:02 p.m.
2. **Roll Call (establish a quorum):**
Board of Health Members Present: Samantha LaMuro, R.T.; Meg Turville-Heitz (via zoom); Steve Nass; Donald Williams, M.D. (came in after roll call) **Quorum established per LaMuro.**
Others Present: Elizabeth McGeary, Director; Kendell Cooper, Public Health Program Manager; Michael Luckey, Interim County Administrator (via zoom); Michele Schmidt, Recorder; Holly Hisel, Environmental Health (via zoom); Patricia Cicero, Land and Water Conservation Director; Matt Zangl, Director of Planning and Zoning; Danielle Thompson, Corporation Counsel; Saranas Stolar, Paralegal, Corporation Counsel (via zoom).
Guest: Anita Martin, Barrett Rehm, Tony Beard, Chad Johnson, Lisa Castagnozzi (via zoom), Sarah Yang (via zoom).
3. **Certification of Compliance with the Open Meetings Law:** LaMuro certified compliance with the Open Meetings Law.
4. **Approval of the Agenda:** No changes to the Agenda were requested. Motion by Nass/Turville-Heitz to approve the Agenda. Motion passed 3-0.
5. **Approval of Board of Health Meeting Minutes from October 16th, 2024:** Motion by Nass/Turville-Heitz to approve the minutes as printed. Motion passed 3-0.
6. **Communications**
 - a. Jefferson County Health Department 2024 Quarter 4 Newsletter – McGeary reported that the Newsletter went out this week.
 - b. CDC: 0519-11/18/2024 First Case of Clade/Mpox Diagnosed in the United States - McGeary discussed.
 - c. CDC: 0518-10/12/2024 Disruptions in Availability of Peritoneal Dialysis and Intravenous Solutions from Baxter International Facility in North Carolina - McGeary discussed.

- d. Wisconsin DHS Alert #63: Potential Hepatitis A Exposure in Wisconsin - McGeary discussed.
 - e. Wisconsin DHS Alert #62: Increase in Mycoplasma Pneumoniae Cases in Wisconsin – McGeary discussed.
 - f. DHS New Releases 2024 – McGeary reported.
7. **Public Comment:** 3 guests spoke on Agenda #10. 1 guest spoke to arsenic exposure and Ordinance No. 98-46 Public Health Hazard and Public Nuisance Ordinance. Another guest spoke on composting of poultry remains post avian outbreak.
8. **Approval of Health Department Financial Report:** Schmidt reviewed the “November 2024 Statement of Revenue & Expense Report”. Motion by Nass/Turville-Heitz to approve the financial report. Motion passed 3-0.
9. **Discussion and Approval of \$2,175.00 in Restricted Donations from Aurora Summit for the Safe Sleep Program:** McGeary discussed the Restricted Donation received from Aurora Summit which will be used to purchase pack and plays and sleep sacks for the Safe Sleep Program. Motion by LaMuro/Nass to approve the Restricted Donation. Motion passed 3–0.
10. **Discussion of Foam Debris Analysis Results:** McGeary gave the results of the recently tested foam debris in a presentation that provided information from the Department of Health Services and the Department of Natural Resources. Sarah Yang spoke on behalf of the Department of Health Services on the foam impact on human health. Questions were asked and answered by either Health Department Director, Daybreak Food Representatives, or Land and Water Conservation Department.
11. **Operational Update of the Environmental Public Health Consortium:** Hisel reported the Drinking Water Lab opened this week. Hisel reported that there are still some pool inspections showing some challenges. In addition, the state of Wisconsin will be increasing their fee schedule and additional conversation will be had regarding Jefferson County’s adoption of these fees. Hisel discussed January is Radon Action month and to get people to get their homes tested, free of charge. Hisel reported that a press release was done for Radon Action month.
12. **Operational Update of the Public Health Divisions**
 - a. New Employee: Program Assistant – DFC – McGeary reported Heather has been hired.
 - b. Divisional Statistics 2024 Quarter 4 Report – McGeary discussed.
 - c. Review of Communicable Disease Cases Reported – Cooper reviewed.
 - d. Nitrate Screening Data – McGeary discussed.
13. **Operational Update on the Strategic Plan:** McGeary provided updates on each of the priority areas within the strategic plan.
14. **Future Agenda Items:** Jefferson County Health Department’s Avian Flu response was requested to be added to the agenda with the notation that the Board of Health Chair and the Director will discuss specifics prior to the next meeting.
15. **Adjourn:** Motion by Nass/Williams to adjourn the meeting at 2:36 p.m. Motion passed 4-0.

Next Scheduled Meeting: April 16th, 2025

Minutes prepared by: Michele Schmidt, Accountant II, Jefferson County Health Department and reviewed by Elizabeth McGeary, Director/Health Officer.

DRAFT

Environmental Health Fee Schedule

Wording in red font are updates to names of categories or additional categories found in the Wisconsin Food Code
Fees highlighted in yellow indicate proposed change

| Type | Current | | Proposed Per | | | | |
|--|----------|------------|---------------|----------|----------|----------|----------|
| | 2020 | 2020 + 12% | DATCP Changes | 2020+13% | 2020+14% | 2020+15% | |
| 1. Retail Food Establishments - Serving Meals (includes mobile retail food establishment - serving meals) | | | | | | | |
| (a) Retail Food Serving Meals - Prepackaged TCS | | | | | | | |
| 1. License Fee | \$110.00 | \$123.20 | \$124.00 | \$124.30 | \$125.40 | \$126.50 | \$127.00 |
| 2. Pre-inspection Fee For New Buildings or Change of Use | \$134.00 | | | | | | |
| Pre-inspection Fee for Change of Owner | \$100.00 | | | | | | |
| 3. Re-inspection Fee | \$175.00 | | | | | | |
| 4. Re-inspection 2 Fee | \$175.00 | | | | | | |
| 5. Late Fee | \$21.00 | | | | | | |
| (b) Retail Food Serving Meals - Simple | | | | | | | |
| 1. License Fee | \$240.00 | \$268.80 | \$269.00 | \$271.20 | \$273.60 | \$276.00 | \$276.00 |
| 2. Pre-inspection Fee For New Buildings or Change of Use | \$332.00 | | | | | | |
| Pre-inspection Fee for Change of Owner | \$249.00 | | | | | | |
| 3. Re-inspection Fee | \$175.00 | | | | | | |
| 4. Re-inspection 2 Fee | \$326.00 | | | | | | |
| 5. Late Fee | \$46.00 | | | | | | |
| (c) Retail Food Serving Meals - Moderate | | | | | | | |
| 1. License Fee | \$345.00 | \$386.40 | \$387.00 | \$389.85 | \$393.30 | \$396.75 | \$397.00 |
| 2. Pre-inspection Fee For New Buildings or Change of Use | \$488.00 | | | | | | |
| Pre-inspection Fee for Change of Owner | \$366.00 | | | | | | |
| 3. Re-inspection Fee | \$175.00 | | | | | | |
| 4. Re-inspection 2 Fee | \$479.00 | | | | | | |
| 5. Late Fee | \$66.00 | | | | | | |
| (d) Retail Food Serving Meals - Complex | | | | | | | |
| 1. License Fee | \$564.00 | \$631.68 | \$632.00 | \$637.32 | \$642.96 | \$648.60 | \$649.00 |
| 2. Pre-inspection Fee For New Buildings or Change of Use | \$798.00 | | | | | | |
| Pre-inspection Fee for Change of Owner | \$598.00 | | | | | | |
| 3. Re-inspection Fee | \$175.00 | | | | | | |
| 4. Re-inspection 2 Fee | \$785.00 | | | | | | |
| 5. Late Fee | \$108.00 | | | | | | |
| (e) Mobile Retail Food Establishment Base - No Food Preparation or Processing Activities | | | | | | | |
| 1. License Fee | \$45.00 | \$50.40 | \$51.00 | \$50.85 | \$51.30 | \$51.75 | \$52.00 |
| 2. Pre-inspection Fee For New Buildings or Change of Use | \$0.00 | | | | | | |
| Pre-inspection Fee for Change of Owner | \$0.00 | | | | | | |
| 3. Re-inspection Fee | \$45.00 | | | | | | |
| 4. Re-inspection 2 Fee | \$45.00 | | | | | | |
| 5. Late Fee | \$9.00 | | | | | | |
| (f) Transient Retail Food - TCS | | | | | | | |
| 1. License Fee | \$178.00 | \$199.36 | \$200.00 | \$201.14 | \$202.92 | \$204.70 | \$205.00 |
| (g) Transient Retail Food - Non-TCS | | | | | | | |
| 1. License Fee | \$70.00 | \$78.40 | \$80.00 | \$79.10 | \$79.80 | \$80.50 | \$81.00 |
| (h) Transient Retail Food - Prepackaged TCS | | | | | | | |
| 1. License Fee | \$45.00 | \$50.40 | \$50.00 | \$50.85 | \$51.30 | \$51.75 | \$52.00 |
| 2. Bed and Breakfast | | | | | | | |
| 1. License Fee | \$115.00 | \$128.80 | \$129.00 | \$129.95 | \$131.10 | \$132.25 | \$133.00 |
| 2. Pre-inspection Fee For New Buildings or Change of Use | \$306.00 | | | | | | |
| Pre-inspection Fee for Change of Owner | \$229.00 | | | | | | |
| 3. Re-inspection Fee | \$200.00 | | | | | | |
| 4. Re-inspection 2 Fee | \$200.00 | | | | | | |
| 5. Late Fee | \$85.00 | | | | | | |
| 3. Hotel/Motel/Tourist Rooming House | | | | | | | |
| (a) Hotel/Motel 05-30 Sleeping Rooms | | | | | | | |
| 1. License Fee | \$215.00 | \$240.80 | \$241.00 | \$242.95 | \$245.10 | \$247.25 | \$248.00 |
| 2. Pre-inspection Fee For New Buildings or Change of Use | \$489.00 | | | | | | |
| Pre-inspection Fee for Change of Owner | \$366.00 | | | | | | |
| 3. Re-inspection Fee | \$200.00 | | | | | | |
| 4. Re-inspection 2 Fee | \$295.00 | | | | | | |
| 5. Late Fee | \$85.00 | | | | | | |
| (b) Hotel/Motel 31-99 Sleeping Rooms | | | | | | | |
| 1. License Fee | \$293.00 | \$328.16 | \$329.00 | \$331.09 | \$334.02 | \$336.95 | \$337.00 |
| 2. Pre-inspection Fee For New Buildings or Change of Use | \$678.00 | | | | | | |

| Type | Current | Proposed Per | | | | | |
|--|------------|--------------|---------------|----------|----------|----------|----------|
| | 2020 | 2020 + 12% | DATCP Changes | 2020+13% | 2020+14% | 2020+15% | |
| Pre-inspection Fee for Change of Owner | \$508.00 | | | | | | |
| 3. Re-inspection Fee | \$200.00 | | | | | | |
| 4. Re-inspection 2 Fee | \$408.00 | | | | | | |
| 5. Late Fee | \$85.00 | | | | | | |
| (c) Hotel/Motel 100 – 199 Sleeping Rooms | | | | | | | |
| 1. License Fee | \$372.00 | \$416.64 | \$417.00 | \$420.36 | \$424.08 | \$427.80 | \$428.00 |
| 2. Pre-inspection Fee For New Buildings or Change of Use | \$810.00 | | | | | | |
| Pre-inspection Fee for Change of Owner | \$607.00 | | | | | | |
| 3. Re-inspection Fee | \$200.00 | | | | | | |
| 4. Re-inspection 2 Fee | \$515.00 | | | | | | |
| 5. Late Fee | \$85.00 | | | | | | |
| (d) Hotel/Motel 200 or more Sleeping Rooms | | | | | | | |
| 1. License Fee | \$512.00 | \$573.44 | \$574.00 | \$578.56 | \$583.68 | \$588.80 | \$589.00 |
| 2. Pre-inspection Fee For New Buildings or Change of Use | \$1,208.00 | | | | | | |
| Pre-inspection Fee for Change of Owner | \$906.00 | | | | | | |
| 3. Re-inspection Fee | \$200.00 | | | | | | |
| 4. Re-inspection 2 Fee | \$714.00 | | | | | | |
| 5. Late Fee | \$85.00 | | | | | | |
| (e) Tourist Rooming House (1-4 rooms) | | | | | | | |
| 1. License Fee | \$115.00 | \$128.80 | \$129.00 | \$129.95 | \$131.10 | \$132.25 | \$133.00 |
| 2. Pre-inspection Fee For New Buildings or Change of Use | \$306.00 | | | | | | |
| Pre-inspection Fee for Change of Owner | \$229.00 | | | | | | |
| 3. Re-inspection Fee | \$200.00 | | | | | | |
| 4. Re-inspection 2 Fee | \$200.00 | | | | | | |
| 5. Late Fee | \$85.00 | | | | | | |
| 5. Campground | | | | | | | |
| (a) Campgrounds (1-25 sites) | | | | | | | |
| 1. License Fee | \$183.00 | \$204.96 | \$205.00 | \$206.79 | \$208.62 | \$210.45 | \$211.00 |
| 2. Pre-inspection Fee For New Buildings or Change of Use | \$387.00 | | | | | | |
| Pre-inspection Fee for Change of Owner | \$290.00 | | | | | | |
| 3. Re-inspection Fee | \$200.00 | | | | | | |
| 4. Re-inspection 2 Fee | \$244.00 | | | | | | |
| 5. Late Fee | \$85.00 | | | | | | |
| (b) Campground (26-50 sites) | | | | | | | |
| 1. License Fee | \$262.00 | \$293.44 | \$294.00 | \$296.06 | \$298.68 | \$301.30 | \$302.00 |
| 2. Pre-inspection Fee For New Buildings or Change of Use | \$576.00 | | | | | | |
| Pre-inspection Fee for Change of Owner | \$432.00 | | | | | | |
| 3. Re-inspection Fee | \$200.00 | | | | | | |
| 4. Re-inspection 2 Fee | \$357.00 | | | | | | |
| 5. Late Fee | \$85.00 | | | | | | |
| (c) Campground (51-100 sites) | | | | | | | |
| 1. License Fee | \$319.00 | \$357.28 | \$358.00 | \$360.47 | \$363.66 | \$366.85 | \$367.00 |
| 2. Pre-inspection Fee For New Buildings or Change of Use | \$714.00 | | | | | | |
| Pre-inspection Fee for Change of Owner | \$535.00 | | | | | | |
| 3. Re-inspection Fee | \$200.00 | | | | | | |
| 4. Re-inspection 2 Fee | \$433.00 | | | | | | |
| 5. Late Fee | \$85.00 | | | | | | |
| (d) Campground (101 - 199 sites) | | | | | | | |
| 1. License Fee | \$372.00 | \$416.64 | \$417.00 | \$420.36 | \$424.08 | \$427.80 | \$428.00 |
| 2. Pre-inspection Fee For New Buildings or Change of Use | \$846.00 | | | | | | |
| Pre-inspection Fee for Change of Owner | \$634.00 | | | | | | |
| 3. Re-inspection Fee | \$200.00 | | | | | | |
| 4. Re-inspection 2 Fee | \$510.00 | | | | | | |
| 5. Late Fee | \$85.00 | | | | | | |
| (e) Campground (200 or more sites) | | | | | | | |
| 1. License Fee | \$429.00 | \$480.48 | \$481.00 | \$484.77 | \$489.06 | \$493.35 | \$494.00 |
| 2. Pre-inspection Fee For New Buildings or Change of Use | \$984.00 | | | | | | |
| Pre-inspection Fee for Change of Owner | \$738.00 | | | | | | |
| 3. Re-inspection Fee | \$200.00 | | | | | | |
| 4. Re-inspection 2 Fee | \$591.00 | | | | | | |
| 5. Late Fee | \$85.00 | | | | | | |
| Recreational/Education Camps- Simple | | | | | | | |
| 1. License Fee | \$510.00 | \$571.20 | \$572.00 | \$576.30 | \$581.40 | \$586.50 | \$587.00 |
| 2. Pre-inspection Fee For New Buildings or Change of Use | \$1,020.00 | | | | | | |
| Pre-inspection Fee for Change of Owner | | | | | | | |
| 3. Re-inspection Fee | \$200.00 | | | | | | |
| 4. Re-inspection 2 Fee | \$300.00 | | | | | | |
| 5. Late Fee | \$102.00 | | | | | | |

| Type | Current | Proposed Per | | | | | |
|--|------------|--------------|---------------|------------|------------|------------|------------|
| | 2020 | 2020 + 12% | DATCP Changes | 2020+13% | 2020+14% | 2020+15% | |
| Recreational/Education Camps - Simple w/ Hospitality | | | | | | | |
| 1. License Fee | \$562.00 | \$629.44 | \$630.00 | \$635.06 | \$640.68 | \$646.30 | \$647.00 |
| 2. Pre-inspection Fee For New Buildings or Change of Use | \$1,124.00 | | | | | | |
| Pre-inspection Fee for Change of Owner | | | | | | | |
| 3. Re-inspection Fee | \$200.00 | | | | | | |
| 4. Re-inspection 2 Fee | \$300.00 | | | | | | |
| 5. Late Fee | \$112.00 | | | | | | |
| Recreational/Education Camps- Moderate | | | | | | | |
| 1. License Fee | \$555.00 | \$621.60 | \$622.00 | \$627.15 | \$632.70 | \$638.25 | \$639.00 |
| 2. Pre-inspection Fee For New Buildings or Change of Use | \$1,110.00 | | | | | | |
| Pre-inspection Fee for Change of Owner | | | | | | | |
| 3. Re-inspection Fee | \$200.00 | | | | | | |
| 4. Re-inspection 2 Fee | \$300.00 | | | | | | |
| 5. Late Fee | \$111.00 | | | | | | |
| Recreational/Education Camps - Moderate w/ Hospitality | | | | | | | |
| 1. License Fee | \$661.00 | \$740.32 | \$741.00 | \$746.93 | \$753.54 | \$760.15 | \$761.00 |
| 2. Pre-inspection Fee For New Buildings or Change of Use | \$1,322.00 | | | | | | |
| Pre-inspection Fee for Change of Owner | | | | | | | |
| 3. Re-inspection Fee | \$200.00 | | | | | | |
| 4. Re-inspection 2 Fee | \$300.00 | | | | | | |
| 5. Late Fee | \$132.00 | | | | | | |
| Recreational/Education Camps- Complex | | | | | | | |
| 1. License Fee | \$593.00 | \$664.16 | \$665.00 | \$670.09 | \$676.02 | \$681.95 | \$682.00 |
| 2. Pre-inspection Fee For New Buildings or Change of Use | \$1,186.00 | | | | | | |
| Pre-inspection Fee for Change of Owner | | | | | | | |
| 3. Re-inspection Fee | \$200.00 | | | | | | |
| 4. Re-inspection 2 Fee | \$300.00 | | | | | | |
| 5. Late Fee | \$119.00 | | | | | | |
| Recreational/Education Camps - Complex w/ Hospitality | | | | | | | |
| 1. License Fee | \$744.00 | \$833.28 | \$834.00 | \$840.72 | \$848.16 | \$855.60 | \$856.00 |
| 2. Pre-inspection Fee For New Buildings or Change of Use | \$1,488.00 | | | | | | |
| Pre-inspection Fee for Change of Owner | | | | | | | |
| 3. Re-inspection Fee | \$200.00 | | | | | | |
| 4. Re-inspection 2 Fee | \$300.00 | | | | | | |
| 5. Late Fee | \$149.00 | | | | | | |
| 6. School Inspections (no state reimbursement, not a license) | | | | | | | |
| (a) Full Service Kitchen | \$460.00 | | \$460.00 | | | | |
| (b) Full Service Pre-Inspection Fee | | | | | | | |
| (c) Satellite Kitchen | \$157.00 | | \$157.00 | | | | |
| (d) Satellite Kitchen pre-Inspection | | | | | | | |
| 7. Retail Food Establishments - Not Serving Meals (includes mobile retail food establishment - not serving meals) | | | | | | | |
| (a) Retail Food Not Serving Meal - Complex | | | | | | | |
| 1. License Fee | \$1,003.00 | \$1,123.36 | \$1,124.00 | \$1,133.39 | \$1,143.42 | \$1,153.45 | \$1,154.00 |
| 2. Pre-inspection Fee For New Buildings or Change of Use | \$1,020.00 | | | | | | |
| Pre-inspection Fee for Change of Owner | \$765.00 | | | | | | |
| 3. Re-inspection Fee | \$175.00 | | | | | | |
| 4. Re-inspection 2 Fee | \$459.00 | | | | | | |
| 5. Late Fee | \$137.00 | | | | | | |
| (b) Retail Food Not Serving Meals - Moderate | | | | | | | |
| 1. License Fee | \$388.00 | \$434.56 | \$435.00 | \$438.44 | \$442.32 | \$446.20 | \$447.00 |
| 2. Pre-inspection Fee For New Buildings or Change of Use | \$408.00 | | | | | | |
| Pre-inspection Fee for Change of Owner | \$306.00 | | | | | | |
| 3. Re-inspection Fee | \$175.00 | | | | | | |
| 4. Re-inspection 2 Fee | \$193.00 | | | | | | |
| 5. Late Fee | \$53.00 | | | | | | |
| (c) Retail Food Not Serving Meals - Simple-TCS | | | | | | | |
| 1. License Fee | \$278.00 | \$311.36 | \$312.00 | \$314.14 | \$316.92 | \$319.70 | \$320.00 |
| 2. Pre-inspection Fee For New Buildings or Change of Use | \$306.00 | | | | | | |
| Pre-inspection Fee for Change of Owner | \$229.00 | | | | | | |
| 3. Re-inspection Fee | \$175.00 | | | | | | |
| 4. Re-inspection 2 Fee | \$193.00 | | | | | | |
| 5. Late Fee | \$38.00 | | | | | | |
| (d) Retail Food Not Serving Meals - Simple - Non-TCS | | | | | | | |
| 1. License Fee | \$88.00 | \$98.56 | \$99.00 | \$99.44 | \$100.32 | \$101.20 | \$102.00 |

| Type | Current | Proposed Per | | | | | |
|---|----------|--------------|---------------|----------|----------|----------|----------|
| | 2020 | 2020 + 12% | DATCP Changes | 2020+13% | 2020+14% | 2020+15% | |
| 2. Pre-inspection Fee For New Buildings or Change of Use | \$91.00 | | | | | | |
| Pre-inspection Fee for Change of Owner | \$68.00 | | | | | | |
| 3. Re-inspection Fee | \$175.00 | | | | | | |
| 4. Re-inspection 2 Fee | \$175.00 | | | | | | |
| 5. Late Fee | \$12.00 | | | | | | |
| (e) Retail Food Not Serving Meals - Prepackaged TCS | | | | | | | |
| 1. License Fee | \$47.00 | \$52.64 | \$53.00 | \$53.11 | \$53.58 | \$54.05 | \$55.00 |
| 2. Pre-inspection Fee For New Buildings or Change of Use | \$0.00 | | | | | | |
| Pre-inspection Fee for Change of Owner | \$0.00 | | | | | | |
| 3. Re-inspection Fee | \$175.00 | | | | | | |
| 4. Re-inspection 2 Fee | \$175.00 | | | | | | |
| 5. Late Fee | \$9.00 | | | | | | |
| (f) Mobile Retail Food Establishment Base - No Food Preparation or Processing Activities | | | | | | | |
| 1. License Fee | \$45.00 | \$50.40 | \$51.00 | \$50.85 | \$51.30 | \$51.75 | \$52.00 |
| 2. Pre-Inspection Fee For New Buildings or Change of Use | \$0.00 | | | | | | |
| Pre-Inspection Fee for Change of Owner | \$0.00 | | | | | | |
| 3. Re-Inspection Fee | \$45.00 | | | | | | |
| 4. Re-Inspection 2 Fee | \$45.00 | | | | | | |
| 5. Late Fee | \$9.00 | | | | | | |
| (g) Micro Markets - Single Location | | | | | | | |
| 1. License Fee | \$40.00 | \$44.80 | \$45.00 | \$45.20 | \$45.60 | \$46.00 | \$46.00 |
| 2. Late Fee | \$85.00 | | | | | | |
| (h) Micro Markets - Multiple Locations (on the same premises) | | | | | | | |
| 1. License Fee | \$60.00 | \$67.92 | \$68.00 | \$67.80 | \$68.40 | \$69.00 | \$69.00 |
| 2. Late Fee | \$12.00 | | | | | | |
| (i) Inspection fee for mobile retail food stands (no state reimbursement, not a license) | \$50.00 | | \$20.00 | | | | |
| 8. Tattoo and Body Piercing | | | | | | | |
| (a) Tattoo or body piercing establishment | | | | | | | |
| 1. License Fee | \$141.00 | \$157.92 | \$158.00 | | | | |
| 2. Pre-inspection Fee For New Buildings or Change of Use | \$260.00 | | | | | | |
| Pre-inspection Fee for Change of Owner | \$195.00 | | | | | | |
| 3. Re-inspection Fee | \$100.00 | | | | | | |
| 4. Re-inspection 2 Fee | \$100.00 | | | | | | |
| 5. Late Fee | \$85.00 | | | | | | |
| (b) Combined tattoo and body piercing establishment | | | | | | | |
| 1. License Fee | \$230.00 | \$257.60 | \$258.00 | | | | |
| 2. Pre-inspection Fee For New Buildings or Change of Use | \$408.00 | | | | | | |
| Pre-inspection Fee for Change of Owner | \$306.00 | | | | | | |
| 3. Re-inspection Fee | \$100.00 | | | | | | |
| 4. Re-inspection 2 Fee | \$100.00 | | | | | | |
| 5. Late Fee | \$85.00 | | | | | | |
| (c) Temporary License | \$105.00 | | \$115.00 | | | | |
| 8. Recreational Water | | | | | | | |
| Simple Pool | | | | | | | |
| 1. License Fee | \$208.00 | \$232.96 | \$232.00 | \$235.04 | \$237.12 | \$239.20 | \$240.00 |
| 2. Pre-inspection Fee For New Buildings or Change of Use | \$208.00 | | | | | | |
| Pre-inspection Fee for Change of Owner | | | | | | | |
| 3. Re-inspection fee | \$100.00 | | | | | | |
| 4. Re-inspection 2 Fee | \$150.00 | | | | | | |
| 5. Late Fee | \$42.00 | | | | | | |
| Simple Pool w/ features | | | | | | | |
| 1. License Fee | \$345.00 | \$386.40 | \$387.00 | \$389.85 | \$393.30 | \$396.75 | \$397.00 |
| 2. Pre-inspection Fee For New Buildings or Change of Use | \$345.00 | | | | | | |
| Pre-inspection Fee for Change of Owner | | | | | | | |
| 3. Re-inspection fee | \$100.00 | | | | | | |
| 4. Re-inspection 2 Fee | \$150.00 | | | | | | |
| 5. Late Fee | \$69.00 | | | | | | |
| Moderate Pool | | | | | | | |
| 1. License Fee | \$312.00 | \$349.44 | \$350.00 | \$352.56 | \$355.68 | \$358.80 | \$359.00 |
| 2. Pre-inspection Fee For New Buildings or Change of Use | \$312.00 | | | | | | |
| Pre-inspection Fee for Change of Owner | | | | | | | |
| 3. Re-inspection fee | \$100.00 | | | | | | |
| 4. Re-inspection 2 Fee | \$150.00 | | | | | | |

| Type | Current | Proposed Per | | | | | |
|--|----------|--------------|---------------|----------|----------|----------|----------|
| | 2020 | 2020 + 12% | DATCP Changes | 2020+13% | 2020+14% | 2020+15% | |
| 5. Late Fee | \$62.00 | | | | | | |
| Moderate Pool w/ features | | | | | | | |
| 1. License Fee | \$450.00 | \$504.00 | \$505.00 | \$508.50 | \$513.00 | \$517.50 | \$518.00 |
| 2. Pre-inspection Fee For New Buildings or Change of Use | \$450.00 | | | | | | |
| Pre-inspection Fee for Change of Owner | | | | | | | |
| 3. Re-inspection fee | \$100.00 | | | | | | |
| 4. Re-inspection 2 Fee | \$150.00 | | | | | | |
| 5. Late Fee | \$90.00 | | | | | | |
| Complex Pool | | | | | | | |
| 1. License Fee | \$390.00 | \$436.80 | \$437.00 | \$440.70 | \$444.60 | \$448.50 | \$449.00 |
| 2. Pre-inspection Fee For New Buildings or Change of Use | \$390.00 | | | | | | |
| Pre-inspection Fee for Change of Owner | | | | | | | |
| 3. Re-inspection fee | \$100.00 | | | | | | |
| 4. Re-inspection 2 Fee | \$150.00 | | | | | | |
| 5. Late Fee | \$78.00 | | | | | | |
| Complex Pool w/ features | | | | | | | |
| 1. License Fee | \$527.00 | \$590.24 | \$591.00 | \$595.51 | \$600.78 | \$606.05 | \$607.00 |
| 2. Pre-inspection Fee For New Buildings or Change of Use | \$527.00 | | | | | | |
| Pre-inspection Fee for Change of Owner | | | | | | | |
| 3. Re-inspection fee | \$100.00 | | | | | | |
| 4. Re-inspection 2 Fee | \$150.00 | | | | | | |
| 5. Late Fee | \$78.00 | | | | | | |



Watertown Department of Public Health
515 S. First Street
Watertown, WI 53094
Phone: (920) 262-8094 Fax: 920-262-8096



Jefferson County Health Department
1541 Annex Road
Jefferson, WI 53549

ENVIRONMENTAL PUBLIC HEALTH CONSORTIUM

2025 DATCP License Fee Update

As an agent health department of the Wisconsin Department of Agriculture, Trade and Consumer Protection (DATCP), our local fees are affected by contractual requirements set forth by DATCP.

We also have ended our agent contract with the Wisconsin Department of Safety and Professional Services (DPS) for body art (tattoo and body piercing) facilities and no longer issue licenses and conduct inspections.

We are presenting an updated fee schedule to update the required increased reimbursement fees for DATCP facilities and removal of DPS license categories and fees.

REIMBURSEMENT FEES:

At the end of each license year, our department is required to reimburse DATCP a defined percentage of each license fee issued during the license year. The reimbursement fee was previously set at 12% of each license issued. Earlier this year, our department signed an updated DATCP Agent contract for 07/01/2025 through 06/30/2028. The contract indicated an increase in reimbursement during upcoming license years:

Per the contract:

Starting July 1, 2025, A fee equal to 13% of the applicable state license fee, regardless of the license fee actually charged by the local Agent, if the Agent prepares and submits to the DATCP, by September 30 of that year, an annual self-assessment as required by Wis. Stat. §§ 97.41 and 97.615.

Starting July 1, 2026, A fee equal to 14% of the applicable state license fee, regardless of the license fee actually charged by the local Agent, if the Agent prepares and submits to the DATCP, by September 30 of that year, an annual self-assessment as required by Wis. Stat. §§ 97.41 and 97.615.

Starting July 1, 2027, A fee equal to 15% of the applicable state license fee, regardless of the license fee actually charged by the local Agent, if the Agent prepares and submits to the DATCP, by September 30 of that year, an annual self-assessment as required by Wis. Stat. §§ 97.41 and 97.615.

We have applied a 15% reimbursement fee to our base fees to have accurate funds to reimburse DATCP and adjusted the license fees on the following fee schedule.

UPDATE TO REMOVE BODY ART CATEGORIES FROM FEE SCHEDULE

In September 2024, after internal time and fiscal analysis, it was decided that we would no longer continue our agent contract with the Department of Professional Services for body art licensing and inspection. The following fee schedule has now been updated to remove those license categories.

Jefferson County Avian Influenza Outbreaks

Elizabeth McGeary, RN, MSN
February 17th, 2025



JEFFERSON COUNTY
WISCONSIN

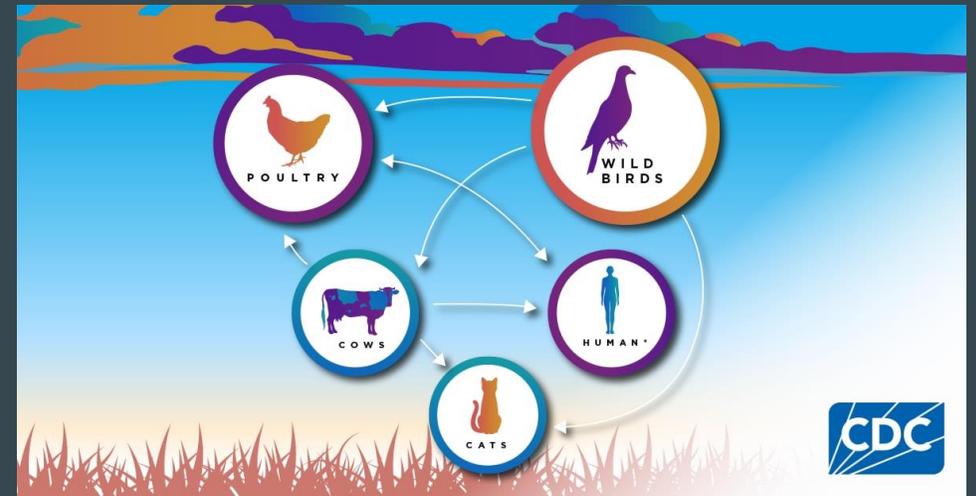
Explore. Thrive. Belong.

Jefferson County Health Department
JCHD



Objectives

- Review of the basic process of HPAI Response
- Understand the challenges seen with the March 2022 Avian Influenza Outbreak in Jefferson County
- Recognize the importance of transparent communication and AARs
- Share lessons learned & future recommendations
- Identify roles other county departments can play



Avian Influenza Response Overview



March 2022 S&R Egg Farm Avian Influenza Outbreak Overview

S&R Egg Farm, located in Palmyra, WI had an estimated 2.757 million birds at the time of the outbreak and totals over 800 acres of farmland stretching across Southeastern Jefferson County.



NEWS RELEASE
Wisconsin Department of Agriculture, Trade and Consumer Protection
datcp.wi.gov

Highly Pathogenic Avian Influenza Confirmed in Jefferson County Flock

FOR IMMEDIATE RELEASE: March 14, 2022

Contact: Kevin Hoffman, Public Information Officer, (608) 224-5005, kevin.hoffman@wisconsin.gov

MADISON, Wis. – The Wisconsin Department of Agriculture, Trade and Consumer Protection (DATCP) has announced a confirmed case of highly pathogenic avian influenza (HPAI) in a commercial poultry flock in Jefferson County. Samples were tested by the Wisconsin Veterinary Diagnostic Laboratory and confirmed by the National Veterinary Services Laboratories in Ames, Iowa.

This is Wisconsin's first confirmed case of HPAI since 2015. DATCP and the U.S. Department of Agriculture (USDA) are working closely with animal health officials on a joint incident response. The affected premises will not move poultry products, and birds on the property will be depopulated to prevent the spread of the disease. Birds from the flock will not enter the food system. According to the U.S. Centers for Disease Control and Prevention, HPAI does not present an immediate public health concern and no human cases of avian influenza have been found in the United States. HPAI also does not pose a food safety risk; properly handling and cooking poultry and eggs to an internal temperature of 165°F kills the virus.

As part of existing avian influenza response plans, federal and state partners are working on additional surveillance and testing in areas around the affected flock. DATCP reminds anyone working with birds to complete [premises registration](#) and [practice enhanced biosecurity](#). Producers are encouraged to move their birds indoors when possible to prevent contact with wild birds and their droppings.

Wisconsin actively monitors for human cases of avian influenza and has plans in place to respond, if necessary. Anyone with questions about how avian flu affects humans can find information at the [Wisconsin Department of Health Services website](#). For more information on avian influenza viruses in wild birds, or for information on how and when to report sick or dead wild birds, visit the [Wisconsin Department of Natural Resources wildlife diseases webpage](#).

To report increased mortality or signs of illness among domestic birds, contact DATCP at (608) 224-4872 (business hours) or (800) 943-0003 (after hours and weekends).

About HPAI

HPAI viruses are a form of avian influenza that has been found to be highly contagious and often fatal to domestic poultry. It can be spread by contact with infected birds, equipment, or clothing worn by those working with the animals.

Signs of HPAI in infected birds include:

- Sudden death without clinical signs
- Lack of energy or appetite
- Decrease in egg production; soft, misshapen eggs
- Purple discoloration of wattles, comb, and legs
- Difficulty breathing
- Runny nose, coughing, sneezing
- Stumbling or falling down
- Diarrhea

[Sign up for email updates](#). For more information on HPAI in Wisconsin, visit https://datcp.wi.gov/Pages/Programs_Services/HPAIWisconsin.aspx.

###

Find more DATCP news in our [newsroom](#), on [Facebook](#), [Twitter](#), and [Instagram](#).

2022 S&R Egg Farm Avian Influenza Outbreak Timeline

Daily State Agency Check ins and Operations Briefing Meetings

3/14: PH notification. First meeting with DHS, USDA, DATCP -Generalized discussion. Outcome: Lead Agency will get update on fit testing needs and employee information. PH not needed.

3/14-3/15: Notification to BOH, County Board, surrounding jurisdictions, and healthcare systems

3/15: DATCP issued order banning movement of animals through May 31st, 2022

3/16: Received employee sheet from DATCP with no phone numbers or contact information. County Testing and Monitoring meeting

2022 S&R Egg Farm Avian Influenza Outbreak Timeline Continued

3/17: Lack/Contradiction of Info and Communications flow meeting with: WEM, Sheriff, County Admin. Meeting with DATCP re: public health questions. Outcome: PH given permission to contact the farm and worked with their OCC Health to get numbers. Meeting with SEOC Manager.

3/18: Off site Disposal Planning Meeting, PH started contacting feed haulers, received first list of 146 names but only 17 phone numbers. DHS assisted with WEDSS input.

3/19-3/20 PH on site to obtain telephone numbers and provide education to employees.

3/21- Disease Investigation/Contact Investigation Conducted by PH

2022 S&R Egg Farm Avian Influenza Outbreak Timeline Continued

3/22- Influenza Testing- results negative

3/23- All employees were contacted

3/24- Letters mailed to all farm employees on how to symptom monitor

4/4- Influenza Testing- results negative

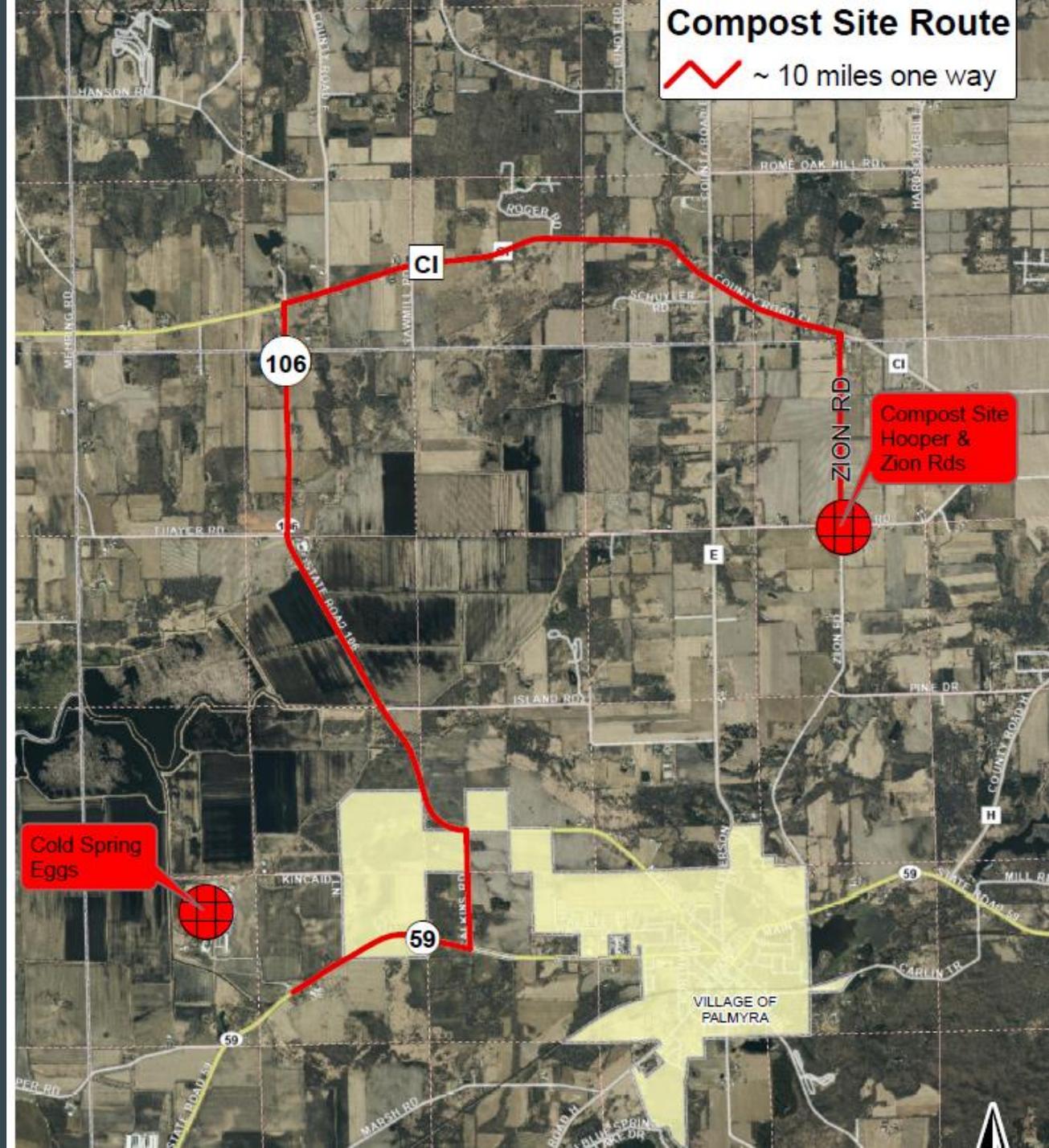
4/15 - Composting windrow complete

4-25 - Influenza Testing- results negative

5/16 - Site cleared and turned over to owner

Site Overview and Challenges

- Location between farm and composting site
- Scope - number of trips and carbon needed; disposal limitations (eggs)
- Road Conditions - Spring
- Transportation - cover, weight, etc...



Composting - S&R Site



Challenges seen in 2022 S&R Egg Farm Avian Outbreak

- Delayed notification of confirmed case to EM and PH
- JIC was not activated; single PIO
- Roles & Responsibilities not defined or clearly understood by all
- Largest chicken farm in Wisconsin
- Hauling of chickens to offsite composting site
- Groundwater concerns and well water testing
- Lack of communication between DATCP and Jefferson County
- No communication between DATCP and the Village and Town of Palmyra

2022 Oak Ridge Pheasant Farm Avian Influenza Outbreak Overview

Oak Ridge Pheasant Ranch is 157 acre pheasant farm located just outside of Watertown, WI. It raised about 150,000 pheasants annually at the time of the outbreak and they raised their pheasants in outdoor flight pens which allows the birds to walk, fly, and roam freely. Composting occurred on site.

Timeline of outbreak:

11/4- Notification from EM and DHS of presumed positive HPAI result.

- 11/4- farm contact information was provided to HO
- 11/4- Employee list sent over by farm and staff followed up with all employees same day

11/12-14 - Advised majority of depopulation complete; exception of a few straggler and chuckers (Clarification of final date and communication)

11/14- Influenza testing- results negative

Other Post Event -Activities

- Still continue to respond to various inquiries; local official, state entities, legislative
- Hosted Education Sessions
 - CAFO and Livestock Siting in County; reviewed legal and Public Health
 - Solid Waste Committee - presentation on composting process used
- Other Joint Committee Meetings
- Efforts related to groundwater testing
- Conversations with producers and representatives

Lessons Learned and Future Recommendations

- Keep Influenza testing supplies on hand
- Keep PPE and Fit Testing materials on hand
- Secure mental health resources for farm employees
- Early and regular outreach to agricultural workers
- Partner with surrounding jurisdictions
- Ensure communication/education materials are provided regularly and with transparency to involved parties and the public
- Manage expectations early on (be prepared for possible CAFO regulation requests)
- Develop relationships early with farms & other county departments

Emergency Management Role

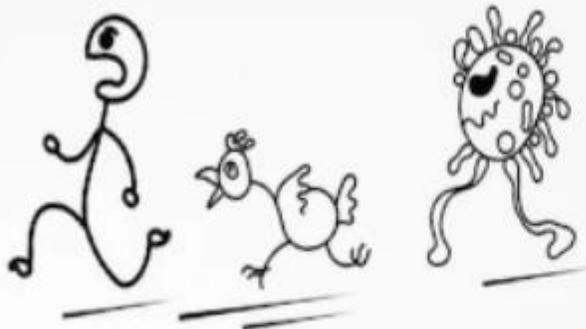
- Coordinate information between DATCP, USDA, WEM, DHS, and Jefferson County.
 - General liaison efforts
- Coordinate information between the residents, the villages, cities, and towns, and county residents.

Land and Water Conservation Department Role

- Review field conditions (soils, depth to groundwater) for off-site composting location
- Created list of poultry locations in county to provide to DATCP & share with Public Health for proactive education
 - Included known poultry operations with county permits (over 150 animal units)
 - Assist with contacting municipalities to determine if they had a “backyard chickens”; if so, collected names and addresses

Planning and Zoning Department Role

- Reviewed ownership, field conditions (soils, depth to groundwater) for off-site composting location
- Provide post inspections with L&W related to composting site and complaints
- Provide post education on composting with L&W



" Avian influenza?
It's not for the birds, it's for you too"

Questions?

Jefferson County Health Department - Statement of Revenues & Expenditures:

| 02/01/2025 - 02/28/2025 | YTD Actual | Prorated Budget | Annual Budget | YTD Budget Variance |
|---|---------------|-----------------|-----------------|---------------------|
| REVENUE: | | | | |
| Total WIC | \$ 69,816.07 | \$ 71,268.76 | \$ 419,228.00 | \$ (1,452.69) |
| Public Health Fee for Service | \$ 4,379.03 | \$ 39,012.28 | \$ 229,484.00 | \$ (34,633.25) |
| Public Health Grant Income | \$ 41,522.29 | \$ 39,549.65 | \$ 232,645.00 | \$ 1,972.64 |
| Total Public Health | \$ 45,901.32 | \$ 78,561.93 | \$ 462,129.00 | \$ (32,660.61) |
| Total Income | \$ 115,717.39 | \$ 149,830.69 | \$ 881,357.00 | \$ (34,113.30) |
| | | | | |
| EXPENSE: | | | | |
| WIC 4201 - 420109 | \$ 61,573.56 | \$ 65,095.21 | \$ 382,913.00 | \$ (3,521.65) |
| WIC Fit Family 4202 | \$ 2,532.94 | \$ 3,685.94 | \$ 21,682.00 | \$ (1,153.00) |
| WIC Peer Counselor 4203-420309 | \$ 5,709.57 | \$ 5,465.50 | \$ 32,150.00 | \$ 244.07 |
| Total WIC | \$ 69,816.07 | \$ 74,246.65 | \$ 436,745.00 | \$ (4,430.58) |
| Public Health = Tax Levy Supported Expenses | \$ 156,965.44 | \$ - | | \$ 156,965.44 |
| Public Health Grants | \$ 48,006.25 | \$ 49,633.20 | \$ 291,960.00 | \$ (1,626.95) |
| Public Health Fee-for-Service | \$ 3,099.19 | \$ 4,922.35 | \$ 28,955.00 | \$ (1,823.16) |
| Total Public Health | \$ 208,070.88 | \$ 54,555.55 | \$ 320,915.00 | \$ 153,515.33 |
| Total Expense | \$ 277,886.95 | \$ 128,802.20 | \$ 757,660.00 | \$ 149,084.75 |
| | | | | |
| 2025 SUMMARY | | | | |
| Total 2025 Income YTD: | \$ 115,717.39 | \$ 149,830.69 | \$ 881,357.00 | \$ (34,113.30) |
| 2025 County Tax Levy Applied - ORG 4115: | \$ 163,958.33 | \$ 163,958.33 | \$ 983,750.00 | \$ - |
| Total 2025 Revenue: | \$ 279,675.72 | \$ 313,789.02 | | \$ (34,113.30) |
| Total 2025 Expense: | \$ 277,886.95 | \$ 128,802.20 | \$ 757,660.00 | \$ 149,084.75 |
| 2025 Annual Activity (Revenue vs. Expenses) as of 02/28/2025 | \$ 1,788.77 | | \$ (757,660.00) | |